

FEMA SERVICE CATEGORIES

- A. SERVED MEALS** - category pertains to hot or cold meals prepared and served by the agency either at their facility or delivered to clients. (Per Diem method \$2.00 per meal advised)
- B. OTHER FOOD** - category includes food vouchers for grocery orders, food boxes, food purchased at restaurants or food banks and food pantries. Estimate number of meals per grocery order or voucher. For example, a voucher for grocery or food box to feed a family of 4 for 3 days would be estimated as 36 meals (4 people x 3 meals x 3 days = 36 meals).
- C. MASS SHELTER (on-site)** - category of funds for shelter provided within their own facility. Fill in the full amount that you are requesting and estimate the number of nights' lodging to be provided. Select which per diem rate you will run your program expenditures on. (Per Diem method \$7.50 or \$12.50 advised) Which ever rate you select is the rate you must use through the full funding phase.
- D. OTHER SHELTER** - category pertains to LRO's, which use funds to provide shelter outside of their own facility (motel, another shelter). Fill in the full amount that you are requesting to spend for these purposes. Use the following formula to estimate number of nights lodging provided: For a shelter, multiply the number of people in a family times the number of nights in the assistance period. (A family of 5 receiving one month of shelter assistance would be 150 nights' lodging (5 people x 30 nights = 150 units).
- E. RENT/MORTGAGE** - category pertains to funds allowed to provide clients with rent/mortgage assistance. Estimate the number of bills to be paid.
- F. SUPPLIES/EQUIPMENT** - category includes all supplies and equipment purchased for use in a mass feeding or sheltering facility (provide information on types of supplies and equipment). (\$300.00 per item maximum)
- G. EMERGENCY REPAIRS/Building Code** - category is for emergency roof repairs, emergency plumbing, emergency carpentry, handicapped ramp, (\$2,500 limit), on facilities such as mass feeding shelters owned by non-profit organization. Refer to EFSP manual or contact local board chair for additional details on compliance. Funds may be used to comply with 1990 Americans with Disabilities Act (ADA). 1. Comply with building code (certificate must be obtained.) 2. Keeping a facility open during the program year. 3. Government owned facilities are not eligible.
- H. ENERGY ASSISTANCE** - category pertains to LRO's, which will use funds to provide assistance to an individual or family. Energy assistance can be (Gas/Electric or Water). Estimate the number of bills to be paid.
- I. ADMINISTRATION** - (limited to 2% of the award amount) Granted at the decision of the local Board of Directors by contractual agreement with agency.